

Town of Lyme
Select Board Meeting
Minutes for January 16th, 2014
Approved: January 23, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard A. Vidal (member), Susan J. MacKenzie (member). Road Crew: Fred Stearns, Russell Stearns, Scott Bailey & Steve Williams. Dina Cutting (Administrative Assistant).

1. Chair Smith called the Selectboard meeting to order at 8:05AM
2. Highway Department job descriptions:
 - Smith reviewed the reviewing of job description. The Board will be reviewing all department and employee job descriptions in the coming months. The job descriptions need to tie in with the evaluation process. The purpose of the evaluation is to let the Selectboard and the employee set some goals, encourage training and education. It is difficult sometimes where you have a diverse community. Some want the roads to be super highways and some want the roads to be left to deteriorate to keep people of them.
 - The Highway employees requested the Selectboard consider a personnel policy change associated with actual time worked, over-time and how these are tracked.
3. Smith moved to approve the minutes of the January 9th, 2014 public and non-public sessions. Seconded by MacKenzie. Changes were offered and a discussion on content of non-public minutes, procedure documenting discussion in non-public sessions and what reasons this need to be done was reviewed. The minutes were approved unanimously with changes noted.
4. Matters arising:
 - Vidal noted he was concerned with the boards sticking up around the ice rink. Smith will communicate with Mr. Celone & Mr. Pippin.
 - It was reported that there is about 2000 yards of unscreened loam left from the field project. After checking with Stearns it was decided the town would not need this material. MacKenzie moved to offer this loam for sale. Seconded by Smith. Voted unanimously in favor. MacKenzie will secure permission for interested parties to enter the pit to look at the material.
 - MacKenzie suggested Chief O'Keefe add the PTO to the list of people meeting about school drop off safety concerns.
 - MacKenzie reported concerns from Mr. Bailey. He was noting that he saw companies hauling material for the highway and wanted to make sure he was considered for this kind of work.
 - MacKenzie reported a culvert on Pout Pond Road by the fire pond is not draining.
 - Capital Reserve Fund review needs to be done. Cutting will have spread sheet and account balances for the next Selectboard meeting.
 - MacKenzie would like to have a discussion about Post Pond Lifeguards. Put this on the "ongoing business list".
 - There was a brief discussion on Mud Season road posting.
 - Summer mowing: MacKenzie would like to consider hiring a temporary summer employee to do all the road side mowing. This would free up the highway department to work on other projects. The board will discuss this further.
5. Manifest: none
6. Public comment: none
7. Intent to cut was approved for Furstenburg, Eric & Blanchard, Emily-Flint Hill Road-Map 414 Lot 26.1.

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8. Assessment Appeal: Calder recommended an assessment appeal for Vidal, Richard & Dale on Map 407 Lot 110. The appeal was recommended by the Assessor because of an informational error on the tax card. Vidal recused himself from this discussion. MacKenzie moved to approve the appeal. Seconded by Smith and voted in favor by Both Selectmen.
9. Committee & Commission reports:
 - Planning Board: Smith reviewed three possible zoning ordinance amendments for 2014 Town Meeting.
10. Draft Warrant was review. Needs some changed and additions. Cutting will have a final warrant for the Selectboard for next week's meeting.
11. Ongoing business:
 - Park & Ride: A draft letter to the State of NH was circulated. Smith will work with Jack Elliot and Dan Band to refine the letter to the State concerning the Park & Ride.
12. At 10:14AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(d). Seconded by Vidal and voted unanimously by a roll call vote. Present for the non-public session was, Smith, Vidal, MacKenzie, & Cutting. The board discussed consideration of the acquisition, sale, or lease of property.
13. At 10:27AM the board returned to public session.

MacKenzie moved to make an offer of \$18,000 for the property in consideration. Seconded by Vidal. Voted unanimously in favor.
14. At 10:28AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(c) "matters which, if discussed in public, would likely affect adversely the reputation of any person". Seconded by Vidal and voted unanimously by a roll call vote. Present for the non-public session was, Smith, Vidal, MacKenzie & Cutting.
 - The board reviewed a matter which if discussed in public would adversely affect the reputation of a person.
15. At 10:55AM the board returned to public session having voted on a motion by MacKenzie, seconded by Smith to pay an invoice in the amount of \$35,731.50 to Derby Mountain Construction.
16. At 10:56AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II (e). Seconded by Vidal and voted unanimously by a roll call vote. Present for the non-public session was, Smith, Vidal, MacKenzie, & Cutting. Vidal reported he had received a phone call on behalf of one of the defendants in this litigation and one phone call from one of the defendants. Followed was a conversation concerning pending litigation.

The board reviewed the mediation schedule.
17. At 11:17AM the board returned to public session.
18. At 11:17AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(c). Seconded by Vidal and voted unanimously by a roll call vote. Present for the non-public session was, Smith, Vidal, MacKenzie, & Cutting.
19. At 11:28AM the board returned to public session having voted to rescind a previously granted abatement and to seal the minutes of this non-public session.
20. Cutting & Vidal briefed the Selectboard on the candidates for the Clerical position. The board supported the candidate and gave Cutting the authority to offer this to the candidate of choice.

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21. There being no further business Smith moved to adjourn at 11:33AM. Seconded by Vidal.
Voted unanimously in favor.

Respectfully Submitted,
Dina Cutting